

Website Communications Committee

Meeting Notes

April 25, 2019

In attendance: Matt Calfin, Anne Krueger, Christianne Penunuri, Kerry Kilber Rebman, Lorena Ruggero, Rocky Rose, Deanna Thompson, Cindy Morrin, Shari Waters (Zoom meeting)

Update on website redesign

Meetings: Several meetings with groups at both campuses at both campuses have been held to explain the website redesign and to provide input.

April 1: Cuyamaca College ILAT

April 18: ATAC and ITAC

April 22: Grossmont Faculty Senate

April 23: Cuyamaca College Council

April 24: Cuyamaca College Classified Senate

Further meetings are scheduled with other groups. Response to the redesign has overall been positive.

Website pages: Both colleges are going through a spreadsheet provided by Civilian of web pages to be considered not to be included in the content migration. A deadline of May 31 has been set to complete the list. After May 31, content that is added to current web pages will not be reflected in the new website. Content users are being asked to keep track of updated content and to make changes when the new website is launched. Some pages might be sent to Civilian to be included, such as the fall class schedule.

Training: Questions arose as to how training on the new content management system will align with the website launch. Anne said she would clarify with Civilian. (Update: Key users will be trained before the website launches, but will not have access to the new website until all content is moved over.)

Website communication committee meetings: The group agreed that meeting on Zoom is workable. The next meeting is scheduled for May 23 at 10 a.m.